



Leigh Academy  
**Milestone**

## Provider Access Policy

Approval pending: Leigh Academy Milestone Local Governing Body

Updated: October 2025

Next review: October 2026

# Leigh Academy Milestone: Provider Access Policy

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the *Education Act 1997*.

## Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during Phase 3 and Phase 4. For pupils in Years 12 - 14, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

**Pupils and families outside of these Phases have an equal opportunity to access meaningful encounters with a range of providers**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) 56
- answer questions from pupils.

## Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it Meaningful](#) checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

## **Previous providers**

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- North Kent College
- Link 19
- Grow 19
- Oakley College
- South East London Colleges
- White Rocks Farm
- Supajam
- Hadlow College
- Princess Christia Farm
- MidKent College
- Orpheus
- Kent Supported Internships

## **Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the local area after school:

- All Year 11 pupils moved on to post-16 Provision

Last year our year 13 or 14 pupils moved to range of providers in the local area after school:

- Oakley College
- Hadlow College
- Link 19 (Ifield)
- North Kent College
- Social Services Provision

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Kyle Marsh, Assistant Principal Phase 3 (Careers Lead), at [kyle.marsh@milestone.latrust.org.uk](mailto:kyle.marsh@milestone.latrust.org.uk), or Noleen Nonaghy-Parkhouse, Assistant Principal Phase 4, at [noleen.donaghy-parkhouse@milestone.latrust.org.uk](mailto:noleen.donaghy-parkhouse@milestone.latrust.org.uk).

### **Opportunities for access**

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

A variety of events, integrated into the academy's careers programme, will offer providers an opportunity to come onto the academy premises to speak to pupils and/or their parents/carers.

LAT Working with Business (WWB) has strong links and networks with businesses and organisations and may also arrange visits to the academy as part of the overall careers programme. This is organised through partnership between LAT WWB and The Leigh Academies Trust.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Phase 1	Weekly Assemblies	Milestone Futures: Employer Careers Convention  Weekly Assemblies	Weekly Assemblies
Phase 2	Weekly Assemblies	Milestone Futures: Employer Careers Convention  Weekly Assemblies	Weekly Assemblies
Phase 3	Community Participation and Local Engagement  College and Apprenticeship Visits/Briefings  Weekly Assemblies	Milestone Futures: Employer Careers Convention  Community Participation and Local Engagement  Weekly Assemblies	Weekly Assemblies  LAT Y10 Careers Convention  Community Participation and Local Engagement
Phase 4	Community Participation and Local Engagement  College and Apprenticeship Visits/Briefings  Weekly Assemblies	Milestone Futures: Employer Careers Convention  Community Participation and Local Engagement  Weekly Assemblies	Supported Internships and Onward Destinations  Year 14 Leavers' Assembly  LAT Y10 Careers Convention  Community Participation and Local Engagement

## **Incoming Visits**

Providers are welcome and encouraged to propose dates, events or ideas to the Careers Lead, who will endeavour to enable such encounters as described above.

## **Community Participation and Local Engagement**

Where appropriate, students or groups from Leigh Academy Milestone take part in regular community participation and local engagement activities. Students and staff are more than happy to visit providers on-site.

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

## **Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## **Approval and review**

Approval pending: Leigh Academy Milestone Local Governing Body

Next review: October 2026